These are notes from the Information Technology Advisory Committee for the date indicated below. If you have questions or require additional information, please contact the ITAC Chairman, Chief Judge Rufus King III at (202) 879-1600, Co-Chair Judge Brook Hedge at (202) 879-1886, or the Information Technology Liaison Officer, Earl Gillespie, at (202) 727-7862

Criminal Justice Coordinating Council

Information Technology Advisory Committee

Meeting Notes – June 24, 2004

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The next regular meeting of the
Information Technology Advisory Committee
Will be July 22, 2004.
Location will be announced.
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The July 22, 2004 meeting of the Information Technology Advisory Committee, ITAC, was held at 12:30, in Conference Room 3300 at DC Superior Court, 500 Indiana Av., NW.   Chief Judge Rufus King III and Judge Brook Hedge co-chaired the meeting.

The following agencies were represented:
- Pretrial Services Agency
- Court Services and Offender Supervision Agency
- US Probation Officer
- US Parole Commission
- Metropolitan Police Department
- DC Department of Correction
- Office of the Attorney General
- DC Statistical Analysis Center
- DC Advisory Commission on Sentencing
- Child and Family Services Agency
- DC Superior Court

1. The "Fundamentally Different Thought Structures Related to Charge Classifications" presentation was give to the ITAC by Dr. Reena Chakraborty. The ITLO will ask for a copy of the presentation so that it can be placed on the JUSTIS virtual office. There was a great deal of interest in Dr. Chakraborty's effort. While the complete analysis, on a charge-by-charge basis has not been completed, the overview and insights offered rang true to everyone who has worked with charge data.

   A number of issues raised, particularly those related to tying all activities within a criminal processing cycle and those relating to quality control have been, and will continue to be, addressed by ITAC. If the Standard Tracking

Number approved and implemented by JUSTIS were to be additionally implemented by agencies other than MPD, all information related to any single arrest cycle would be joined and concerns would be found only in past data. If, as discussed later in the meeting, a Court Core Data methodology could be implemented, data quality and data control would be significantly enhanced.

The presentation was found to be of exceptional quality and interest, and the ITAC found Dr. Chakraborty to be an entertaining as well as informative speaker. We have invited her to join in our activities wherever possible. We thank the DC Department of Correction for giving her time to participate in today's meeting.

2. The Pretrial Services Agency representative to ITAC, Ms. Janice Bergin announced this was to be her last ITAC meeting. Her new duties as Deputy Director will preclude time to devote only to information issues. Her replacement will be Ron Hickey.

Janice was one of the "originals." She has been with the ITAC since its inception, and perhaps only one or two others share that status. She has been unfailingly supportive of ITAC activities and generous with her time. Among significant contributions, she masterminded the initial Next Step activities. She will be sorely missed.

Mr. Ron Hickey's involvement precedes JUSTIS. Ron continues to serve as the Chairman of the ITAC Technical Working Group. While this group's peak involvement was in establishing the vision and concepts for what turned out to be the JUSTIS, the group remains "on-call" to address such issues as a search engine's potential for JUSTIS. We welcome Ron as the ITAC PSA representative.

3. The ITLO very briefly discussed the activities of the COG Police Technical Subcommittee and their recommendation to the Chiefs of Police Committee that a regional information system be identified as one of the top five priorities for the next budget cycle.

4. The ITLO, again very briefly, offered that Perot systems have a contract with the Maryland State Police and Attorney General to examine the issues and make recommendations related to a regional information system.

5. Project Status:
   - JUSTIS Phase Four – state homeland security funds were designated, we await delivery of the funds
   - Bureau of Prisons – we await identification of a secure path to the DC WAN by BOP

- Stay-Away Orders – PSA has completed the work at their end; the JUSTIS end remains to be completed. BearingPoint cannot continue their effort without a work order.
- Other JUSTIS projects – The Executive Director of the CJCC has indicated there may be some funds available for additional JUSTIS projects beyond Phase Four. The Co-Chairs of the ITAC and the ITLO have responded with a prioritized listing.
- Technical Personnel for JUSTIS – no new news.

6. The ITLO passed out some information and websites addressing Global Justice XML Data Model (GJXDM) and the Global Justice XML Data Dictionary (GJXDD).   In addition an excellent article on the importance of GJXDM to chief executives, from the Police Chief magazine was circulated.

   The website information has been posted to the virtual office. ITAC members are encouraged to circulate the Police Chief's article to upper management.

7. The ITLO offered a short presentation of the new JUSTIS Phase Four Project Virtual Office.
   http://itac.cjcc.dc.gov/

   This is both a public and a private site. You must register to fully participate in the site. Full participation allows members to add and modify entries and to view all entries. After registering, you MUST send the JUSTIS Security Officer, Dave Kennamer, david.kennamer@dc.gov. An email confirming your registration.

8. The last item on the agenda was a proposal for the ITAC to support a Working Group to develop the requirements and external design of a Superior Court Core Data Transfer.

   As ITAC members are aware, the IJIS system is developed in "waves." The next wave is the criminal component. The IJIS system intends to use JUSTIS as the user interface. This interface is envisioned to be the current JUSTIS court query routines and, when developed in Phase Four, the search engine query methodology.

   This may not be sufficient. There may be a need to a block of real-time data to be delivered to each of the other justice agencies, much as is done with the Arrest Core Data Transfer.   Neither alternative IJIS interfaces nor the Court Core Data Transfer is funded at this time. None-the-less, there will be no chance for a success if a rigorous requirements analysis is not completed. The Working Group will be formed for that purpose.

The Court Core Data Transfer Presentation has been placed on the virtual office; the last slide is the tentative schedule, with a final plan/schedule due at the July ITAC meeting.

A notice will be sent to all ITAC participant agencies: contributors, users and those building analysis capabilities, inviting ACTIVE participation in a two month cycle of once-a-week work sessions.

9. The next ITAC meeting will be July 22, at the DC Superior Court. An agenda to be provided in advance.